

POLICIES AND FEE SCHEDULE

*Consolidated Public Water Supply District No. 2
Of Lafayette, Johnson, and Saline Counties
1801 Walnut, P. O. Box 47
Higginsville, MO 64037*

Updated (06/1/2024)

I. Office Hours

- A. Monday through Friday
- B. 8:00 a.m. to 12:00 p.m. and
1:00 p.m. to 4:30 p.m.

II. Telephone Numbers

- A. Office – 660/584-2344
- B. Toll-Free – 888/584-2344
- C. Fax – 660/584-7650

III. Regular and Special Meeting

- A. Meetings are held at District Office
- B. Regular meeting held on third Monday of every month
- C. Starting time 7:30 p.m. April through October
- D. Starting time 7:00 p.m. November through March
- E. Notice of Special Meeting posted 24 hours in advance exclusive of weekends and holidays RSMo 610.020

IV. Cost of obtaining copies of District Records

- A. Board Meeting Agenda - \$2.00
- B. Board Meeting Minutes - \$2.00
- C. Copying cost - \$0.10 per page and \$23.00 per hour for labor
- D. Advance payment required

V. Meter Reconnection Fee – (Meter removed from existing pit)

- A. \$100.00 Plus any outstanding balance(s) and fee(s).

VI. Returned Payment Charge (check, ACH, credit or debit card)

- A. Return Payment Charge - \$25.00 per item

VII. Shut Off Fee

- A. **Return/Rejected NSF Payment** - \$100.00 Plus any outstanding balance(s) and fee(s).
The district as a courtesy, will attempt to notify you of the declined payment by mail or email based on the customer's communication preferences. Failure to receive the notification does not negate any fees. Payments declined will be given 10 days to bring the account current via cash, debit, or credit card payment. If

payment is not received, service will be discontinued. The shut-off fee shall be paid and the account brought to a zero balance before service is restored.

Non-Payment/Delinquent Accounts - \$100.00 Plus any outstanding balance(s) and fee(s). The district as a courtesy, will attempt to notify you by an automated dialer of any outstanding balance on the account the last week of each month. Failure to receive the notification does not negate any fees. If payment is not received by the first working day of each month, service will be discontinued. The shut-off fee shall be paid and the account brought to a zero balance via cash, debit, or credit card payment before service is restored.

- B. All balances and fees shall be satisfied by cash, debit or credit card only.
- C. Service will be restored the same business day for payments received in the office prior to 3:00 p.m. For payments received after 3:00 p.m., service will be restored the next business day. Reconnections will only be done during normal business hours.

VIII. Rental Deposits

- A. Water Service Only -175.00
- B. Water & Trash Service -200.00
- C. Water, Sewer & Trash Service - \$220.00

IX. New Connections - 3/4" service line

- A. Short side (Same side as Water Main) - \$1,400.00 or actual cost, whichever is greater
- B. Long side (Across County Road) - \$3,450.00 or actual cost, whichever is greater
- C. Long Side (Across State Highway) - \$4,500.00 or actual cost, whichever is greater
- D. Any User requesting a service line greater than 3/4" shall pay the District the estimated engineering fee to study the impact on the water system. If the study is less than the estimated cost, the District will refund any overpayment.
- E. If the system is capable of handling a service line greater than 3/4", User will pay all expenses over and above the cost of a 3/4" service fee as stated in section IX of this document.

X. Line Extensions

- A. **New Users within District Boundaries (without prior deposit):**
 - 1. Cost will include hired labor, pipe, creek crossings (highway crossings, if necessary), valves, miscellaneous fittings, legal fees, and engineering fees.
 - 2. District will pay one-half of the cost of the line extension.
 - 3. User will pay one-half of the cost of the line extension (cost to be based on installing a three-inch pipe). District reserves the right to install larger pipe at its own expense.
 - 4. District will estimate the cost of the line extension. User will pay the District one-fourth (1/4) of the estimated cost before construction begins. Balance of Users one-half (1/2) actual cost will be due upon completion and before service is initiated.
 - 5. The easement, stored material, line extension, and all structures constructed will remain the property of the district at all times and be subject to all rules, regulations, and policies.

B. New Users within District Boundaries (without access to a public road and no prior deposit on file)

1. The meter will be set at the main line and will be at the expense of the customer.
2. The new user will obtain a verbal commitment from the property owner for the easement on which the meter will be placed. The district will provide the easement and send it to the appropriate courthouse for recording.
3. The user will be responsible for the installation and future maintenance of the service line after the meter.

C. Users outside District Boundaries

1. Cost will include connection fee, hired labor, pipe, creek crossings (highway crossings, if necessary), valves, miscellaneous fittings, legal fees and engineering fees.
2. User will pay all expenses.
3. If applicable, the user will obtain release from the District in which the property is located.

D. Developers of Lots and Acreage for Development

Employees of the District will decide when developers of lots and acreage for development will be assessed the following:

1. Developers of lots and acreage for developmental resale shall pay into an escrow account all costs associated with line extensions prior to construction. Water main line size shall be determined by Consolidated Public Water Supply District No. 2 and shall be designed, constructed, owned, and maintained by Consolidated Public Water Supply District No. 2.
2. Actual costs shall be adjusted at the end of the project.
3. If the person or persons disagree with their classification as a developer, they may appeal the decision to the Board of Directors for final decision.

XI. Water Rates

- A. Effective for water bills due on and after February 15, 2024
- B. Minimum or 1,000 gallons - \$19.80
- C. All over 1,000 gallons -\$14.40 per 1,000 gallons
- D. Reduced cost of water lost due to underground leak - \$3.60 per 1,000 gallons (District personnel must verify repairs)
- E. Penalties are assessed on all outstanding balances not paid by 8:00 a.m. the day following the "Due By" date on the monthly service bill at a rate of 10%, except for those accounts under the jurisdiction of state statute 34-055.1.

XII. Sewer Rates

- A. Blackburn**
 - 1. Base rate of \$21.73
 - 2. \$2.34 per 1000 gallons of water used
- B. Corder**
 - 1. Base rate of \$25.00 in town customers
 - 2. Base rate of \$37.50 out of town customers
 - 3. \$0.15 per 100 after the first 1000 gallons used

XIII. Trash Rates

- A. Blackburn--\$15.00**
- B. Mt. Leonard--\$15.00**
- C. Corder--\$14.60**

XI. INVESTMENT POLICY (Item G. shall revert to “three and five” on December 31, 2022, unless amended by the Board of Directors prior to said date.)

- A. Consolidated Public Water Supply District No. 2 of Lafayette, Johnson & Saline Counties (District) is governed by Missouri Revised Statue Number 247.**
- B. Missouri Revised Statute number 247 does not specifically address an investment policy of excess funds that the District may accumulate in the course of routine operation.**
- C. The Board of Directors has determined that the security of any investment instrument is to take precedence over yield.**
- D. The investment instrument shall maintain sufficient liquidity to meet cash flow needs.**
- E. The District will invest all funds in deposits insured by the FDIC in obligations of the United States Government or its agencies.**
- F. The District Treasurer shall use laddering, which is an investment strategy that calls for establishing rolling maturity dates of investments, to minimize the fluctuation in interest rates.**
- G. At the discretion of the Treasurer, the laddering range will be between one and five years depending on the rate of return and cash flow predictions.**
- H. The President, Vice-President and Treasurer of the District may invest and/or redeem District investments.**